

## **ROLE OF THE RD CHAIR**

Representative District Chairs (RDC) play a critical role in the success of the Republican Party in Sussex County. While we all understand the time-consuming activities associated with election year activities, the work done during the “off years” is also essential to the success of elections. Preparation in “off-years” will assist with success in election years.

### **DEMOGRAPHICS**

- Understanding the demographics of your Representative District is very important.
- Discern what issues are important to your constituents. Be the party representative at local community events.
- Become familiar with local influencers in the community and work with them on projects as appropriate. (e.g., cleaning up a highway, school fairs, church bazaars, etc.) Encourage your EDCs to participate as well.
- Attend town meetings and forums.

### **EDCs**

- Recruit and train EDCs - two for each ED. Attending local Republican Club meetings can be an excellent place to recruit EDCs. You are likely to find Republicans at pro-life rallies, meetings of groups that support the 2<sup>nd</sup> amendment or other sportsmen’s groups.
- Encourage EDCs to attend the monthly Sussex County Republican Committee meetings on the 2<sup>nd</sup> Monday of the month.
- Maintain and send to and send to the Region Chair and Secretary an accurate list of EDCs with contact information.

### **Neighborhood Team Leaders**

- Recruit Neighborhood Team Leaders.
- Encourage them to take the training via ZOOM offered by the State Party.
- Keep in touch with them to determine how they are doing interacting with their neighbors.

### **EVENTS**

- Facilitate voter registration training and then organize Voter Registration events.
- Assist with obtaining absentee ballots for those who need them.
- Organize canvassing of your precinct. This includes making contact with Republican voters not only during election years but on off years as well. We

need to keep in touch with Republicans, ask them about what issues are important to them.

- Organize phone banks for your RD
- Participate in meetings and trainings for RDCs when offered
- Organize and lead monthly EDC meetings
- Facilitate GOTV (Get Out the Vote) efforts
- Attend the monthly Executive Board meetings. If you are unable to attend you must send a proxy.
- Attend the monthly Sussex Region Meetings on the 2<sup>nd</sup> Monday of the month.

### **KNOWLEDGE**

- Be able to answer questions about the current election laws such as deadlines for registering to vote, how to register to vote, polling locations, early voting dates and times, and also be aware of local issues and candidates on the ballot.

### **CANDIDATE SUPPORT**

- Provide candidates with the information they need to be successful in your precinct
- Distribute party literature
- Be aware of where our candidates' support for or opposition to "hot-button" issues
- Maintain up-to-date records of RD residents including contact information, party affiliation, and volunteer activities
- Recruit volunteers who may be willing to hold a coffee or other social event for their neighbors and friends to "Meet the Candidate."
- Collaborate with candidates during campaigns to provide volunteers and hosts for voter contact activities such as voter registration, phone banks, and canvassing
- Assist with recruiting volunteers to the Republican booths at each of your EDs on election day and for early voting days.
- See if any voters need transportation to the polls on early voting and election days for people having trouble getting to the polls
- Maintain communication with active Republicans in your precinct who have expressed interest via phone, e-mail, Facebook, or other preferred method
- Recruit volunteer checker/challengers to monitor polls.
- Keep Republican elected officials aware of issues to your constituents in your RD

- Make your constituents aware of issues being proposed by our caucus and request that constituents make phone calls and/or write letters to support their efforts. Encourage them to write letters to the editor of the local papers are other helpful ways to support our candidates' efforts.